

INDIVIDUAL DIRECTOR REPORT CARD

DIRECTOR NAME: _____

DATE: ____/____/____

RATING SCALE: 10 POINTS (HIGHEST) TO 0 (LOWEST)

<u>SCORE</u>	<u>CATEGORY: GOVERNANCE ROLE</u>
	1) I attend all board meetings for the full agenda.
	2) I serve on at least one board committee.
	3) I read in advance and understand (or ask questions about) all materials provided to me before board and committee meetings.
	4) I respect the confidentiality of board matters and proceedings.
	5) I identify areas of conflict for myself or others, real or perceived, and ensure that they are reviewed.
	6) My comments help bring the board to good decisions.
	7) My judgments are independent of management.
	8) My participation reflects a growing understanding of issues/trends in our sector.
	9) I understand and follow the organization's articles, bylaws and board policies.
	<u>CATEGORY: VOLUNTEER ROLE</u>
	10) I am a significant donor based on personal resources.
	11) I participate in optional activities to relate to staff and key constituents.
	12) I open doors to my personal network to help management and the organization.
	13) I help attract other major donors and potential board members.
	14) I respond to requests from the chair and president when able.
	<u>CATEGORY: OVERALL CHARACTER AND CONTRIBUTIONS</u>
	15) My attitude and comments reflect behavior consistent with the organization's code of conduct.
	16) I encourage the president and staff in their work.
	17) I am known and respected in my community as person of integrity.
	18) I bring knowledge, wisdom or other contributions that other directors could not.
	TOTAL SCORE (out of 180 available points)

BOARD OF DIRECTORS REPORT CARD

ISSUES	4 EXCELLENT	3 VERY GOOD	2 SUFFICIENT	1 UNACCEPTABLE
1) Board has full and shared understanding of its roles and responsibilities.				
2) Board members understand the organization’s mission and its products / programs.				
3) Board has a mechanism for evaluating and measuring the impact of the organization’s mission through its products / programs.				
4) Corporate and governance structure (board, officers, committees, executive and staff) is clear.				
5) Board has clear goals and actions resulting from relevant and realistic strategic planning.				
6) Board attends to policy-related decisions which effectively guide operational activities of staff.				
7) Board receives regular reports on finances/budgets, products/program performance and other important matters.				
8) Board meets with auditors annually.				
9) Board reviews executive compensation annually.				
10) Board helps set fundraising goals and is actively involved in fundraising.				
11) Board effectively represents the organization to the community.				
12) Board meetings facilitate focus and progress on important organizational matters.				
13) Board regularly monitors and evaluates progress toward strategic goals and product / program performance.				
14) Board regularly evaluates and gives performance-related advice to the chief executive.				
15) Board has approved comprehensive personnel policies which have been reviewed by a qualified professional.				
16) At least a majority of the board members are independent.				
17) All necessary skills, stakeholders and diversity are represented on the board.				

List any issues you believe the board should focus its attention upon in the coming year:

