

EXAMPLE OF BOARD OF DIRECTORS SELF-EVALUATION TOOL

Board of Directors Self-Evaluation¹

The following table can be used by all board members and the chief executive to get an impression of how well the board is doing. The table is a rather basic form for board evaluation. But, if the evaluation is conducted wholeheartedly, the form should indicate how the board is generally doing in conducting its role.

Each member and the chief executive should complete the form about four weeks before a board retreat. Members attach suggestions about how the board could get higher ratings for any or all of the following 13 considerations.

Ideally, someone outside the organization receives the completed forms, collates the results and writes a report indicating the number of respondents who rated the board for each of the 13 considerations.

	Considerations	5 Very Good	4 Good	3 Ave.	2 Fair	1 Poor
1.	board has full and common understanding of the roles and responsibilities of a board					
2.	board members understand the organization's mission and its products / programs					
3.	board has clear goals and actions resulting from relevant and realistic strategic planning					
4.	board attends to policy-related decisions which effectively guide operational activities of staff					
5.	board receives regular reports on finances/budgets, products/program performance and other important matters					
6.	board helps set fundraising goals and is actively involved in fundraising					
7.	board effectively represents the					

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	organization to the sector					
8.	board meetings facilitate focus and progress on important organizational matters					
9.	board regularly monitors and evaluates progress toward strategic goals and product/ program performance					
10.	board regularly evaluates and develops the chief executive					
11.	board has approved comprehensive personnel policies which have been reviewed by a qualified professional					
12.	each member of the board feels involved and interested in the board's work					
13.	all necessary skills, stakeholders and diversity are represented on the board					

Please list the three to five points on which you believe the board should focus its attention in the next year. Be as specific as possible in identifying these points.

- 1.
- 2.
- 3.
- 4.
- 5.