BACKGROUND

Economic recovery has always played a significant role for DRC’s Country Operations in Europe, firstly working as stand-alone and now merged into DRC’s Europe Region. Long before DRC’s Economic Recovery sector was created in early 2018, operations in Ukraine, Georgia and the Western Balkans were at the forefront of livelihood and development programming across the organization, able to navigate the opportunities provided by their more advanced yet more regulated contexts of intervention to support displacement-affected people and the communities that hosted them. In recent years, the addition of Greece and Italy to DRC Europe’s regional portfolio has further increased the need to capitalize on the good practices developed in the European economic recovery and development programming to promote successful interventions, both for internal capacity building and the attraction of relevant funding and partners.

The recent creation of DRC’s Economic Recovery sector and the deployment of dedicated global leads, in charge of harmonizing and advancing the livelihood intervention across the organization, represents a strategic window of opportunity to document best practices and increase DRC’s use of internal expertise. Furthermore, the identification of Economic Recovery as one of the core sectors of intervention for DRC by the nearly completed sector review, demand a swift formalization of advanced programming, lessons learned and know-how to feed the upcoming sector strategies.

1. Objectives

The consultancy has two main objectives:

1. To document DRC’s past and current economic recovery programming in its European operations, with a specific focus on the long-standing experience in this sector, lessons learned, best practices and their link with social inclusion and development of host communities, including recommendations to DRC for support and further development of this sector in the targeted country operations;

2. To develop information products for internal/external audiences that are able to effectively present DRC Europe’s expertise in economic recovery.

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1 Economic Recovery for DRC is the range of policy and programmatic interventions – across its Emergency, Solutions and Root Causes platforms – which contribute towards recovering and protecting vulnerable people’s economic wellbeing following a crisis or shock. In terms of types of interventions and technical approach, economic recovery refers to DRC’s activities that support conflict and displacement-affected people in regaining their economic wellbeing: from meeting basic needs in emergency contexts to recovering and/or strengthening sustainable and resilient livelihoods; and with a strong focus on scaling up the use of cash and voucher assistance in support of these outcomes.
2. Scope of Work

Most of the consultancy will be conducted remotely – with a possible trip to Copenhagen (Denmark) for a presentation of the final outputs to the Regional Office and relevant DRC’s Headquarters staff.

Geographically, the consultancy will focus on Georgia, Ukraine, Kosovo and Serbia, and look at the key economic recovery projects developed in each country operation since their opening (depending on available documentation and staff knowledge). Greece and Italy will be investigated on a smaller extent, and only from a perspective of potential programming in the near future.

The consultant will work in close cooperation with the technical livelihood teams and Heads of Program in each country and will engage with DRC’s management staff at country and regional levels, as well as the Global Economic Recovery Team.

Methodology: the consultant is expected to combine a desk review (of DRC internal resources and relevant external resources) with key informant interviews. Other data collection methodologies that consider field staff’s time constraints can be proposed.

3. Expected deliverables

1. Economic recovery programming report

A final report (max 15 pages) presenting the findings of the mapping and recommendations for the development of DRC’s economic recovery sector in Europe.
At a minimum, the report will answer the following questions:
- What is the experience of DRC’s economic recovery programmes and projects in the selected countries of operation?
- How do DRC projects contribute to social cohesion and economic development of host societies?
- What does DRC do well and what are DRC’s key comparative advantages? Highlight successful interventions and best practices, including the solutions brought to challenges experienced (both internally and externally).
- What could be improved and what is missing? What opportunities at field-level could DRC pursue?

2. Information products

Five infographics (one page each) to flash out the key expertise of DRC economic recovery programmes in the targeted countries: One per country: Ukraine, Georgia, Kosovo, Serbia and one regional, including key information on Greece and Italy.

4. Timeframe

The duration of the consultancy is of 15 days, with delivery of final report and infographics on the 31st of March 2020. The consultant may be asked to travel to Copenhagen in late April.
5. **Consultant profile and essential attributes**

The consultant should have the following expertise and skills:

- A post-graduate or equivalent qualification/ degree in Economy, Political Science, Development Study, Humanities or any other relevant discipline;
- At least 5-7 years of prior work experience in dealing with livelihoods and humanitarian programming in the regional and international contexts;
- Demonstrated knowledge and experience in displacement context and in undertaking research especially in the area of Economic recovery;
- Up-to-date knowledge of livelihoods and economic recovery core concepts, and technical and methodological best practice;
- Excellent analytical and reporting skills;
- Strong written skills in English;
- Experience and skills in developing compelling information / communication products;
- Relevant regional experience in the targeted countries will be an added advantage.

The consultant is obliged to abide by DRC’s Code of Conduct.

6. **Procedure for submission of quotation**

Interested consultants are expected to submit the following items in response to these terms of reference:

- Updated CV(s);
- A technical proposal (no more than 5 pages) that covers:
  - The consultant’s suitability for the assignment
  - Suggested process, approach and methodology
  - A proposed payment plan (optional)
- A budget covering daily consulting fees in USD
- A statement of availability for the duration of the evaluation
- One or more work sample (s) of similar assignments delivered (including infographics); and
- Completed DRC Supplier Profile Registration Form

Deadline for submission is **February 20th 2019**.

7. **Proposal evaluation**

The evaluation is made on a technical and financial basis.

The proposed technical offers by bidders will be evaluated using the following criteria, and points will be allocated on a scale from 1 – 10 for each of the criteria stipulated below, whereas the weighting is as follows:

| 1. Consultant qualifications (50%) | □ Documented experience of evaluating economic |
| (Documented with the filled-out Supplier Registration Form and a list of at least one similar assignment executed, including sample(s), as well as the CV) | recovery and development programming in crisis settings (in particular in contexts of forced displacement) (30%)  
- Documented experience of developing communication materials using infographics (20%) |
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| **2. Proposed services (50%)** | • Content of the proposal is suitable for and meeting DRC’s requirements (30%)  
- Demonstrated understanding of DRC’s profile and specificities (20%) |
| **Total** | **100%** |

All bidders must obtain an average score of at least five for the total technical scoring in order to proceed to the financial evaluation. The financial offer will then be weighed against the technical offer.

The total cost of the financial offer should be mentioned in the DRC Bid Form (RFQ), while the breakdown of the budget should be attached separately. The price offered should be a lump sum price, including the consultancy costs and the travel to Copenhagen. However, when indicating the budget, please separate in two lines, one for the consultancy costs and the other for travel costs.

For additional information regarding these terms of reference, please contact: Solenne Delga – Global Advisor, Economic Recovery @solenne.delga@drc.ngo